

DOCUMENT 001113 – NOTICE TO BIDDERS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders may submit construction bids for project as described in this Document. Submit bids according to the Instructions to Bidders (002113) and Supplementary Instructions to Bidders (002213).
- B. Project Identification: **Lisbon CSD Additions and Renovations**
1. Project Location: 235 W School St, Lisbon, Iowa 52253
 2. Project Owner: Lisbon Community School District
 - a. Owner's Representative: Rod Kelley - Maintenance Director
 3. Project Architect: Emergent Architecture - 319.529.3945
 - a. Architect's Representative: Nick Nugent - Project Architect - nugent@emergentarch.com
 - b. Architect's Representative: Jesse Lizer - Principal Architect - jesse@emergentarch.com
 4. Project Engineer - Civil: McClure Engineering - 319.626.9090x2125
 - a. Engineer's Representative: Lacy Lampe - llampe@mclurevision.com
 5. Project Engineer - Structural: McClure Engineering - 573.982.9011
 - a. Engineer's Representative: Celeste Spickert - cspickert@mclurevision.com
 6. Project Engineer - Mechanical: West Plains Engineering - 319.365.0030
 - a. Engineer's Representative: David Clark - david.clark@westplainsengineering.com
 7. Project Engineer - Electrical: West Plains Engineering - 319.365.0030
 - a. Engineer's Representative: Chris Haman - chris.haman@westplainsengineering.com
- C. Project Description:
1. The project consists of partial building renovations, two new additions, and various site improvements. The main western events lobby will be enlarged and reorganized to consist of: district office, lobby, display wall, and concession stand. A new corridor will be cut through the existing district office which would lead to the new southern addition. The southwest addition includes a new weight room constructed with concrete block and stone veneer. A large storefront ribbon window wraps its west and south facades with steel structure. The north addition has two parts: CTE/shop space and the classroom/hardened space. The shop is constructed of concrete block with face brick along with steel superstructure. The hardened space (not an ICC-500 rated addition) has precast concrete panels with core decking for both roof and floor structure, and provides multiple classrooms, storage rooms, Seminars, and a new stair tower. An old boiler shall be removed from the building and replaced with new mechanical systems, and a packaged roof top unit will be added to serve the school's competition gym/Lion's Den. The floor will be replaced in the old 1939gym. Site improvements include: repairing a cast in place concrete stair structure, turfing a playground, extending the existing underground water detention system, and additional parking.
- D. Project Cost: Construction cost is anticipated to be under Five Million, Three Hundred Thousand Dollars (\$5,300,000.00).
- E. Construction Contract: A single bid will be received for the work of the Prime Bidder including the work of all subcontractors. Subcontractors of all construction trades shall submit bids to the Prime Bidders.

1.2 BID SUBMITTAL AND OPENING

- A. All sealed lump sum bids prepared in compliance with the Instructions to Bidders must be received by the district's Board of Education at the location and by the bid time and date given below. Bids will then

be publicly opened and read aloud. Bids received after the listed date and time will be rejected and will not be opened.

1. Bids Due:

- a. Time and Date: **2:00 pm local time on Tuesday, June 13, 2023**
- b. Location: Lisbon CSD Administrative Office - 235 W School Street, PO Box 839, Lisbon, IA 52253

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in an amount not less than five percent (5%) of the bid amount. No bid may be withdrawn for a period of 60 calendar days following the date of the opening of bids. The District reserves the right to reject any and all bids, re-advertise for new bids, and to waive informalities and irregularities in the bids submitted.

1.4 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the work.

1.5 PREBID MEETING

- A. A Prebid meeting for all bidders will be held on Wednesday, May 31, 2023 at 10:00 am local time in the Board Conference Room of the school, located at 235 W School St, Lisbon, IA. Prospective prime bidders are requested to attend.
 1. Bidders' Questions: Architect will provide responses at Prebid Meeting to bidders' questions received up to 48 hours prior to meeting.

1.6 PUBLIC HEARING

- A. A Public hearing will be conducted on the proposed plans, specifications, form of contract, and estimate of cost for the construction of the above-described project on June 14, 2023 at 6:00 pm in the Board Conference Room of the school, located at 235 W School St, Lisbon, IA.

1.7 BID AWARD

- A. The contract shall be awarded to the lowest responsible bidder whose bid is in conformance to the Bidding Documents prepared by Emergent Architecture. Bids may be held by the District for a period not to exceed sixty (60) days from the date of the opening to review the bids and investigate the qualifications of bidders. Once approved, a Notice to Proceed will be issued to notify the bidder of the contract award.
- B. By statutory authority, a preference shall be given to products and provisions grown and coal produced within the State of Iowa. And preference shall be given to local domestic labor in the construction of the improvement.

1.8 TIME OF COMPLETION

- A. Successful bidder shall begin the work upon Contract execution and shall complete all work on or before August 1, 2024.

1.9 PERFORMANCE & PAYMENT BONDS

- A. The successful bidder will be required to furnish a Performance Bond and a Payment Bond within ten (10) days after award in an amount equal to one hundred percent (100%) of the contract price.

1.10 SALES TAX EXEMPTION CERTIFICATES

- A. Contractors and approved subcontractors will be provided a Sales Tax Exemption Certificate to purchase building materials and/or supplies required in the performance of the construction contract with the District.

1.11 PRE-CONSTRUCTION CONFERENCE

- A. Before the work is commenced, a conference shall be held to discuss the contract. The conference shall be attended by the General Contractor, Subcontractors, District Representatives, Architect and Engineer(s).

1.12 PROCUREMENT AND CONTRACTING DOCUMENTS

- A. Printed Documents: Obtain after May 18, 2023, by contacting Rapids Reproductions at 800.383.1223.
 - 1. Deposit: \$200.00 per set with a check made payable to Lisbon Community School District. Deposits are fully refundable if the Plans and Specifications are returned in usable condition (i.e., generally free of markings, tears, soiling, etc.) to Rapids Reproductions within 7 days of project award.
 - 2. Shipping: Additional, non-refundable shipping charges of \$30.00 per set will apply to shipped documents. Provide a separate check made payable to Lisbon Community School District.
- B. Online Documents: Obtain access after May 18, 2023, by contacting Rapids Reproductions at 800.383.1223 or www.rapidsreproplanroom.com. Online access will be provided to all registered bidders and suppliers. Once registered and logged onto the project through the public planroom, bidders can view, download and print Bidding Documents at no charge.
- C. Viewing Documents: Examine after May 18, 2023 at any of the locations listed in the Supplementary Instructions to Bidders, 1.4.A.2.a (shown to add Section 3.1.1.1 to the Instructions to Bidders).

1.13 NOTIFICATION

- A. This Advertisement for Bids document is posted pursuant to the provisions of Iowa Code Chapter 26 - Public Construction Bidding and is issued by Laurie Maher, Business Manager, Lisbon Community School District.

END OF DOCUMENT 001113